

Community Education Council 29Q

The Department of Education of the City of New York

CDEC 29Q Office: 218-01 116th Avenue, Room 101A, Cambria Heights, NY 11411

Tel: 718 341-5408, Fax: 718 341-5415, Email: cec29@schools.nyc.gov, Website: cec29.com

CEC 29Q July 21, 2022 Business Meeting Minutes

Call to order: CEC 29Q Calendar Meeting called to order at 7:30pm by President Hammond.

Roll Call: President Hammond

- Present: Joann Cummings, Nicole Hammond, Tariq Khan, Jacques Leandre, Esther Lelievre, Jermaine McCalpin, and Kim West
- Absent: Rehana Begum
- Quorum Reached

Treasurer's report: Tariq Khan, Treasurer

- T. Khan reviewed the 2021-22 year-end budget.
- The council discussed the proposed 2022-23 operating budget to include funds for in-person meetings, technology equipment, member reimbursements, CEC events (Chat & Chew, PRESS, History Fair, and Science Fair), CEC member workshops and professional development.
- Questions/Inquiries:
 - CEC sponsorship of Family Trips
 - Allocating funds for CEC Transportation
- The following allocations were proposed for CEC 29 2022-23 Operating Budget:
 - Website: \$1,000
 - Copier Lease \$2,000
 - CEC Member Workshop & Professional Development \$3,000
 - Meeting & Events \$3,000
 - Transportation for CEC Members \$500
 - Member Reimbursements \$10,000
 - General Supplies \$4,500
 - Procurement Card \$1,000
 - Total: \$25,000
- CEC 29-member J. Leandre motioned to accept the proposed CEC 29 2022-23 Proposed Operating Budget, Dr. West seconded the motion; all were in favor, none opposed.

New Business

- Bylaws review: CEC 29 members began the discussion regarding hosting Hybrid meetings for the upcoming school year. Members agreed to table the topic for further discussion.
- Technology: President Hammond informed FACE rep Bibi Matadin regarding the access CEC 29 members have using the iPads that were purchased. B. Matadin will follow up with DOE tech and will respond to the Council. Mrs. Camille, CEC 29 AA, will follow-up with B. Matadin.

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- 2022-23 Calendar Meeting Schedule: CEC 29 reviewed public meeting dates for 2022-2023. Edits were made to the schedule so as not to interfere with parent/teacher conferences, and school holidays. CEC 29 public meetings will meet on the 3rd Thursday of each with the exception of the following dates: September 21, 2022; March 8, 2022; May 25, 2023.
- School liaison list: President Hammond instructed members who wish to change, add/switch schools may do so.
- Additional Items
 - Dr. West proposed holding CEC 29 Business Meetings on a separate date. Mrs. Camille, CEC 29 AA, will email council members for feedback.
 - Council vacancies: currently three parent member seats, one borough president appointee seat, and one student member seat vacancy exist on the council.
 - Suggestions for recruiting members include: flyers, email blasts, reaching out to schools and Parent Coordinators.
 - QBP Appointee J. Leandre will inquire with the Borough President regarding the appointee to CEC 29.
 - NYC DOE Budget Cuts: CEC 29 members discuss drafting a resolution regarding the proposed budget cuts to schools.

Meeting Adjournment

- CEC 29 Business Meeting adjourned at 10:17 pm.

Minutes Submission:

- CEC 29 July 21, 2022 Annual, Calendar, and Business meeting minutes submitted by Nakida Camille, CEC 29 AA.